



Terms and Conditions for Study at Carmel Bible College

The following terms and conditions apply for any student studying at Carmel Bible College, please read these carefully so that you will be prepared for your time with us and so that you are aware of our expectations from you.

Registration

Registration is defined as being physically present on the specified registration day and paying the required registration fee or the full school fees. All International Students are required to pay the school fees in full on the Registration day.

School Fees

The school fees that you will pay will cover the following:

- Prescribed Books
- Tuition
- Examination Fee
- Graduation Banquet Ticket
- Certificate of Merit / Diploma
- Reports
- Rental of Graduation Gown and Cap

The fees do not include the compulsory graduation photographs which will be around £20 per person.

Refund Policy

If you have paid your school fees in a lump sum and then, for any reason withdraw within the first term from C.B.C. after you have registered as a student, the tuition fees will be pro-rated and a refund will be mailed to you within thirty days. 20% of the funds go towards covering books or other general expenses and therefore no refund will be made in respect of them. No refund will be given as a result of withdrawal after the first term of any school year, or if a student is asked to leave because of non-compliance with the school requirements.

Attendance

Attendance is required in all classes (including opening sessions). All lectures missed due to absenteeism must be purchased on MP3 - the charge for which will be automatically added to your monthly school fees invoice. A low attendance of below 90% may result in dismissal.

Dress Code

C.B.C. seeks to provide an atmosphere conducive to reverent study and the development of strong Christian character. Because it is our desire that all of our students be dressed modestly and in good taste, the dress code printed below applies at all times when on campus:

Ladies are required to wear dresses, trousers or skirts, with blouses or sweaters. Appropriate undergarments such as bras are required. Unacceptable attire includes flip-flops, any form of sports shoe (trainers), denim jeans, skirts or jackets, excessively slit skirts, tight trousers, mini skirts, see-through blouses and low cut tops. No nose or body pins permitted. Ladies are required to wear dresses or skirts (no trousers) when participating in services as well as seminars.

Men are required to wear smart casual clothes. Suits or sports coats, shirts with collar and ties must be worn by any male student participating in services as well as seminars. Unacceptable attire includes T-shirts, denim jeans (or any material that resembles jeans), cut-off trousers, tracksuits, flip-flops, short trousers and any form of sports shoe (trainers). Earrings, nose or body pins etc. are prohibited. Beards and moustaches are acceptable but they must be kept clean and groomed. Excessive hair length is not acceptable. Hair should be neatly groomed and well-kept, with no extreme design, cut or colour. Any student attending C.B.C. in unacceptable attire will be sent home to change incurring absenteeism procedures.

We will not permit students studying for the ministry to use extreme dress, fashion or hairstyle.

Conduct

All students admitted to C.B.C. must subscribe to and practice a lifestyle in keeping with the standards of the Word. Students are expected to refrain from social dancing, social drinking and the use of tobacco, intoxicants (including wine and beer) and habit-forming or illegal drugs. The administration of C.B.C. will under no circumstances allow immoral living which God has plainly stated that He abhors.

C.B.C. will not condone or allow sexual immorality, as this is also a violation of the commandments of God's Word (Romans 1:26-29) and the code taught and adhered to by C.B.C. Every student should therefore desire to develop their life in recognition of the authority of the Word of God, particularly the Biblical teaching of moral standards. A desire to serve the Lord and follow Him is expected of all who are called to the ministry.

Pregnancy

Please be aware that C.B.C does not provide a childcare facility and therefore if a prospective student falls pregnant before or after they have made their application then they must inform the college and consider whether it is viable to study full time during the upcoming academic year.